

## FRIENDS OF EAST SURREY HOSPITAL

Registered Charity No. 287535

### **Minutes of the 36th Annual General Meeting held at Maple House, East Surrey Hospital on Wednesday 7<sup>th</sup> September 2022 at 5.30 pm.**

Present:	Mr R A Burford	Chairman
	Mr S Otterburn	Honorary Treasurer
	Mrs L S Reyniers	Honorary Secretary
	Mrs M Lydon	Mrs J Sadler
	Mrs J Redman	Mrs S Brankin
	Mr R Davies	Mrs T Shannon

Guests from the Surrey & Sussex Healthcare NHS Trust: -

Angela Stevenson	Chief Executive
Mr Jamie Whitburn	Head of Communications
Mt Ben Meares	Consultant

Attendees: 16 Members of the Friends including Volunteers from the Friends' Coffee Shop.

- Welcome:** The Chairman welcomed all the members and guests after a three year enforced furlough. He added that it was so good to see you all and thanked you for joining us.
- Apologies:** Apologies for absence had been received from, Sue Woodall and 6 Members and 8 Shop Helpers.
- Minutes of the last AGM:** The Chairman asked if the Minutes of the 34th AGM held on Wednesday 11th September 2019, which had been circulated, were accepted as a true and fair reflection of that Meeting. No comments were made. The Minutes were approved by Mrs P Horsfall and signed by the Chairman.
- Chairman's Report:** In presenting the Annual Report the Chairman reported that he had no additional comments to make other than due to a significant legacy we were able to replace our 2007 DEXA Scanner at a cost of £109,000 for the Rheumatology Department. The Chairman concluded his report by thanking his fellow Trustees for their continuing support, advice and tolerance during our enforced sabbatical. The Chairman then asked for any questions relating to the Annual Report. There were no comments or questions. The Chairman requested a proposal that the 2021 Annual Report be formally accepted. Dr D Moseling acted as proposer, seconded by Mrs A Ager, which the Meeting agreed unanimously. The Chairman added that copies of the Annual Report were available on the website, [www.foesh.co.uk](http://www.foesh.co.uk)
- Treasurer's Report:** The Honorary Treasurer began by saying that very little activity had taken place. There have a couple of legacies awarded to the Friends of East Surrey Hospital. There is some money available in the Account, but it would be used to recommence the Coffee Shop, once there is agreement with the Hospital. Mr D Brown asked how much money was available? To date the funds stand at £150,630.00. In response to the Treasurer's request Mr R Davies proposed that the audited accounts be approved, Mrs J Redman seconded the motion and the meeting agreed the resolution unanimously.

There were no further comments or questions from the floor regarding the Accounts. The formal Accounts are available on request from the Honorary Secretary should any Member require a full copy. They are also available on the website, [www.foesh.co.uk](http://www.foesh.co.uk)

6. **Re-Election of Auditors:** The Chairman proposed that Braidwood, Wheeler & Company be reappointed Auditors as they continue to give excellent service. Mrs J Sadler seconded this Motion. The Meeting agreed the proposal unanimously.
  
7. **Election and Re-election of Committee Members and Officials: Following a three year gap as per the Agenda** Mrs Jackie Redman, Mrs Alison Stagg, Mrs Jo Sadler, Mrs Tarn Shannon and Mr Bob Cherry are due to retire from the Committee by rotation, Mrs Alison Stagg resigned owing to ill health. Mr Bob Cherry wishes to stand down from the Committee but will continue to offer technical assistance. The Chairman added that he was grateful to Mr Bob Cherry for his support over the past three years, not least in setting up the Zoom meetings during lockdown. Accordingly Mrs Jackie Redman, Mrs Jo Sadler and Mrs Tarn Shannon offer themselves for re-election. Mrs M Lydon acted as proposer and Mrs L Atkinson acted as seconder. The Chairman announced that he was standing down and added that the Secretary was also standing down after 21 years' service, he wished her well in her retirement and presented her with a token of the Committee's appreciation. The Committee members also presented a number of gifts to the Chairman and Hon. Secretary on their retirement.
  
8. **Appointment of the new Chairman and Honorary Secretary:** The Chairman proposed that Mrs Jo Sadler be appointed the new Chairman of the Trustees, Mrs J Redman acted as seconder, Mrs Lindsay Reyniers proposed that Mrs Tarn Shannon be appointed as the new Honorary Secretary. Mrs P Horsfall acted as seconder.  
At this juncture the incoming Chairman Mrs J Sadler, gave a short talk. She had met with the Angela Stevenson, the Chief Executive, the previous day on the role of the Friends at East Surrey Hospital and the proposals for the new Coffee Shop. The Chairman emphasised the point that the Hospital is very keen to welcome the return of the Friends. The staff, patients and public alike have missed them. The proposed plans to install 2 purpose fitted units which would be made off site, were favourably received, but the time scale is uncertain. Ground works have to be carried out and the East Entrance will be modified to accept the ambulances. Mrs S Brankin asked if the roundabout would still be in place as customers crossing the road could be a hazard. There are plans to install a new zebra crossing.  
Dr D Moseling requested to be involved in any of the re-planting and garden works. The question of planning permission was raised but this would be the Hospital's responsibility. There are plans to involve the Friends in other ways, without overlapping with Joy Matthew's volunteers.
  
9. **Questions and comments from Members:** The Chairman opened the meeting for comments and questions. As there were no further questions the Chairman formally closed the Annual General Meeting of the Friends of East Surrey Hospital.

**Long Service Awards:** The Honorary Secretary announced the Long Service Awards from 2020 and presented Mrs Jackie Redman with a bouquet of flowers for her service of over 30 years.