



MINUTES of the 39th Friends of East Surrey Hospital AGM held on 10th September 2025 at 5:30pm in the PGEC Post Graduate Education Centre, Maple House, East Surrey Hospital, Canada Drive, Redhill.

Present:

Jo Sadler (JS)	Chair
Sue Brankin (SB)	Treasurer
Tarn Shannon (TS)	Secretary
Roy Davies (RD)	
Denise Moseling (DM)	
Jackie Redman (JR)	

Guest from the Surrey & Sussex Healthcare Trust:
Andrew Hines ((AH) CEO)
Tina Hetherington ((TH) Chief Nurse)

Attendees:
26 Shop volunteers
1 Lifetime Member

The meeting opened at 5:45pm.

Item Title

1. **WELCOME FROM THE CHAIR**

JS welcomed everybody to the 39th AGM including AH and TH.

AH, the new Chief Executive Officer for the Trust, gave a short talk and thanked all for their continued support of the hospital.

2. **APOLOGIES**

Apologies had been received from:

- Pauline Aylott (New Trustee)
- Sere Davoudi (Trustee)
- Lisa Perowne (Trustee)
- Annette Rainbird (Trustee)
- 1 Annual Member
- 11 Shop volunteers
- 7 Lifetime Members

3. **MINUTES OF THE 38TH AGM (4TH SEPTEMBER 2024)**

The minutes of the meeting held on 4th September 2024 were proposed by RD and seconded by LR as a true record and signed by JS.

4. **CHAIR TO PRESENT THE ANNUAL REPORT**

JS presented to the members and guests. Summary as follows.

Coffee Shop:

- With a generous donation the shop was refurbished in February with Catersales doing the design and re-fitting
- We now has extended opening hours and has re-opened on Saturdays (a decision has been made to not open on Sundays as this was not cost effective)
- Sandwiches, cards and papers have been re-introduced
- We are still short on volunteers, more are needed to strengthen the rota
- Tills will have SIMS, new credit card machines will help with card transactions

General:

- Working to build relationships with AH and TH
- Focus on increasing sales and ensuring staff continue to submit grant requests
- Organise more coffee mornings/socials

Thank Yous

- Satinder Madan for her work on organising cover on the rota

- Angela Stevenson (Chief Executive) who retired this year
- Paul Simpson (CEO) who retired this year
- All the Trustees, especially JR who is stepping down after 21 years, and LP who has helped with the rota and Christmas stalls
- All the volunteers for all their support and dedication

5. **TREASURER TO PRESENT THE AUDITED ACCOUNTS**

SB presented the accounts.

Summary for 2024 as follows:

- In the period 1/1/24-31/12/24 the Friends made a profit of over £81,000 (first full year of trading)
- The Friends received a £25,000 donation (with £6,000 gift aid) for the refurbishment of the shop
- Example of approved; grants: small gifts for patients over Christmas, 161 DAB radios for wards, fans for all areas, pyjamas for the Children's Ward, a television for the recovery lounge, recycling bins, funds for gardens, Sunshine Nursery Christmas and Graduation gifts

The accounts were proposed by JR and seconded Leslie Tring.

6. **THE ELECTION OF THE AUDITOR**

It was agreed to review the auditor for the next year's accounts to give better value for money.

7. **THE ELECTION OF COMMITTEE MEMBERS AND OFFICIALS**

JS and TS were due to retire and offered themselves for re-election as per our Rules.

Re-election of JS:

- TS acted as a proposer and RD and as a seconder

Re-election of TS:

- JS acted as a proposer and Lis Atkinson as a seconder

New Trustees

Lorna Graham was approved to joining the Trustees (primary job is recruitment - checking references and co-ordinating training/induction). JS acted as proposer and SB as seconder.

Pauline Aylott was approved to join the Trustees (primary job is to so in-shop training of new volunteers) the shop stock). JS acted as proposer and Satinder Madan as seconder.

Retiring Trustee

JR stepped down from the Committee, after 21 years, and was presented with gifts from the Trustees as a token of their appreciation.

8. **QUESTIONS AND COMMENTS FROM THE MEMBERS INCLUDING LONG SERVICE AWARDS**

Blood Test Re-Location

Question: Has the re-location of blood testing increased our business?

Answer: Difficult to say at the moment but think it has. It was noted that there is always a dip in summer.

SASH AGM

It was noted that the SASH AGM held on 19th August 2025 is available on YouTube.

Link: <https://www.youtube.com/watch?v=JTVcrCRKB-k>.

General Update

- Sandwich ordering has now doubled
- Trolley service (run by SASH volunteers) takes approximately £50 per round. The service is always well received, especially in A&E. This trolley makes a big difference
- Paper trolley (run by SASH volunteers) goes out daily and provides a useful service
- New credit card machines were a huge improvement

Long Service Awards

20 Year – Jenny and Tony Corner were presented with their 20 year award.

10 Years – Jan Dixon was presented with her 10 year award.

It was noted that a new award of 5 years will be introduced from 2026.

As there were no further questions JS formally closed the meeting at 6:16pm.

Tarn Shannon, Secretary

9th December 2025

Signed: Date:.....

Chair of the Friends of East Surrey Hospital